

FRANKLIN PIERCE COLLEGE RENTAL POLICY AND FEE STRUCTURE

FACILITY	NON-PROFIT	PRIVATE
<i>Sodexho Field</i>	\$100 per hr. (min. 2 hrs) \$40 addit.	\$150 per hr. (min. 2 hrs) \$50 addit.
<i>Pappas Field</i>	\$100 per hr. (min. 2 hrs) \$40 addit.	\$150 per hr. (min. 2 hrs) \$50 addit.
<i>Fieldhouse</i>	\$75 per hr. (min. 2 hrs) \$20 addit.	\$100 per hr. (min. 2 hrs) \$30 addit.
<i>Tennis Courts</i>	\$50 per hr. (min. 2 hrs) \$10 addit.	\$80 per hr. (min. 2 hrs) \$20 addit.
<i>Softball/Upper field</i>	\$50 per hr. (min. 2 hrs) \$20 addit	\$75 per hr. (min. 2 hrs) \$30 addit.

<u>Additional Fees:</u>	Field Maintenance	\$50 (Sodexho, Pappas, Upper)
	Custodial Fee	\$75 (Sodexho, Pappas, Upper, Fieldhouse)
	Monitor Fee	\$15 per hour (all venues)
	Lights	\$75 per hour (Sodexho, Tennis, Upper)

*There is a 20% discount on the final field rental bill for all Athletic Council Members. If the group is private, we will charge the Non-Profit fees, but will not discount 20%.

CAMPS AND CLINIC FEES

Sodexo and Pappas Fields

FOR PROFIT

Full-Day Event (more than 4 hours) - \$250.00 or \$10.00 per participant
(\$150.00 for upper field usage or \$7.50 per participant)

Half-Day Event (less than 4 hours - \$150.00 or \$7.00 per participant
(\$100.00 for upper field usage or \$5.00 per participant)

Light Fee - \$50.00 per hour

An additional \$100.00 will be allocated to appropriate booster account for each camp/clinic

Custodial and Field Maintenance fee can be waived if that work is completed by camp/clinic staff

FUNDRAISER

IF \$500.00 OR MORE IS BEING ALLOCATED TO A BOOSTER ACCOUNT THE EVENT WILL BE CONSIDERED A FUNDRAISER AND THE FOLLOWING RULES WILL APPLY

No charge for field usage or light usage

Custodial and Maintenance fee can be waived if that work is completed by camp/clinic staff

FRANKLIN PIERCE COLLEGE ATHLETICS POLICY AND PROCEURES MANUAL FOR RENTALS/CAMPS/CLINICS/PRACTICES

OUTSIDE GROUP RENTALS

All outside group rentals will be handled by the Jayson King. If you have anybody that you know is interested in renting any of our athletic facilities, please have them give me a call at extension 4084. If you are planning on facilitating a tournament, please set up a meeting to meet with me to discuss all details pertaining to the usage. Rental fees for outside groups are enclosed in this document and will not be negotiated.

CAMPS AND CLINIC USAGE

The camp and clinic fee structure is enclosed in this document. Payment for any usage for these events should be given to the athletic facilities coordinator immediately following each event. Checks should be made payable to the appropriate booster account

VARSITY TEAM PRACTICES

Scheduling meeting for each season will be done in advance with all available coaches present. Anything scheduled on the athletic facilities will be posted in public folders/all public folders/athletics then choose the appropriate facility. Please make every attempt to schedule all games, practices and any other usage in advance during the main scheduling meeting for each season. Any adjustments to the current schedule should be handled via email or phone through the athletics facilities coordinator. If you are not planning on using a scheduled time at a facility, please contact the scheduling coordinator to allow for maximum usage by all constituencies. After each session it will be the responsibility of each coach to take into consideration the team that will practice after them when cleaning up and moving appropriate team goals and all equipment. If the facilities coordinator is not available, please contact Joanne Cote at extension 4087.

CONDITIONING/INDIVIDUAL WORKOUTS

All conditioning and small group training should be scheduled through the facilities coordinator. These sessions will be scheduled after all team workouts and practices have been accommodated.

LESSONS

Any coach that is interested in giving lessons must check the athletics facilities schedule in advance prior to conducting a lesson. It is recommended that each lesson be scheduled through the athletics facilities coordinator in advance to limit any potential conflicts. Lessons will be given least priority for field usage. There is a waiver form that must be signed by anyone receiving a lesson.

CLEAN-UP/SECURITY OF FACILITY AFTER USAGE

Each coach is responsible for cleaning up and securing the facility after use. NO coach should allow another team's student-athlete to stay in the facility UNLESS a coach is present. If no coach is present, the facility should be cleared out and secured.

SUMMER USAGE

All summer usage of the athletic facilities will continue to be scheduled through Stella at extension 4147.